

## The Pulse – Issue 20

March '10

Hello CC'ers!!

For those of you who live here in Melbourne, what a fantastic start to autumn, weather wise! Yes, we had a pretty bad storm but otherwise the weather has been stunning. The only thing I'm not happy with is when I get up to run at 6.30 in the morning, it's dark!!!! Dark means sleep! Oh well.....

### **Important note!!!!!!**

Due to company growth we have moved to bigger and better offices down the road.

Our new address is:

Suite 6, L1/134 Canterbury Rd, Blackburn Vic 3130

Postal address is:

PO Box 575, Brentford Square Vic 3131

But more importantly, we have **NEW** phone numbers.

Phone: (03) 9878 7813

Fax: (03) 9878 1527

1300: 1300 802 377

### **FILEX**

As usual, we will have a stand at FILEX this year in Sydney. If you are coming along to the Expo, please pop your head in for a quick 'Hi' as it is always great to be able to put a face to a name. Most of you we only know by voice! We will be at stand J26 as PulseTec Solutions and will have all of our products on show.

It would be great to see you!

### **Reminders**

Please continue to send any correspondence to [support@pulsetecsolutions.com](mailto:support@pulsetecsolutions.com) not to our personal emails because if we are away, you may not be answered and we don't want that to happen. You can also phone us directly on +61 (0)3 9878 7813.

### **Training**

For those of you who have Customer Care/Support and those on monthly licensing, extra training is available at the discounted rate of \$75/hr inc GST. You might want to train up new staff or take advantage of some of

the features in ClientConnect that you are not using. Training would be via phone and internet (Glance – ability to see/control the clients screen).

## Handy Hint Number 19

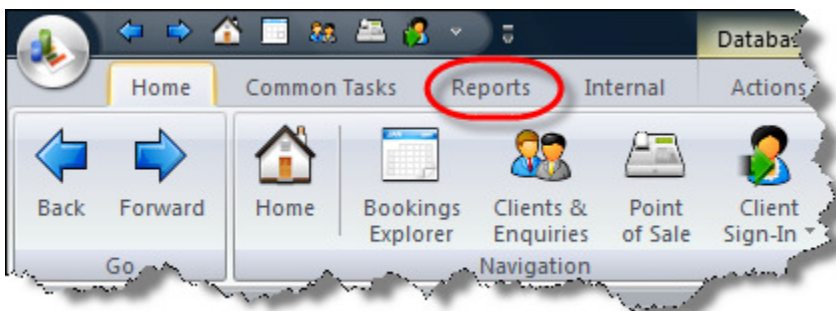
The below hint is new to Version 4.1 so if you are still on V3.5, you really need to contact us ASAP for information on migrating your data across to V4.1. If you are on V4 already, just call us for a link to V4.1.

### Deleting reports out of ClientConnect

You can now delete any reports which you don't use out of ClientConnect. With the new online report library (as mentioned in the December 09 issue), if you feel you need a particular report again, you can then simply download that one again. This stops your report area from becoming filled with superfluous reports.

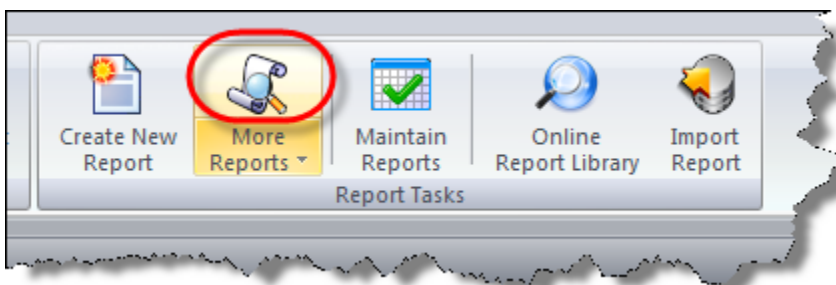
**Step 1** Go to the 'Reports' tab.

Mar fig 1



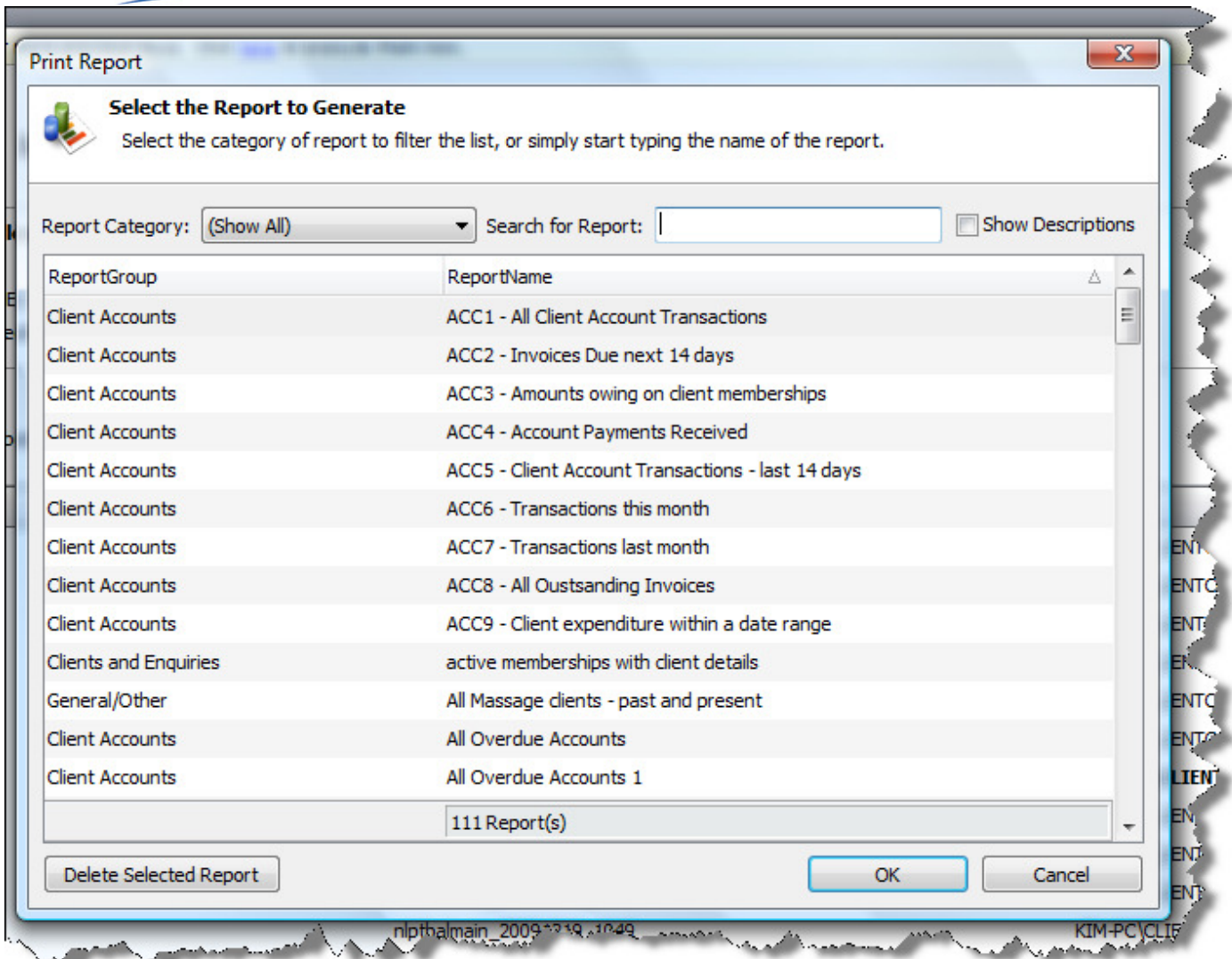
**Step 2** Click on the **top half** of the 'More reports' button.

Mar fig 2



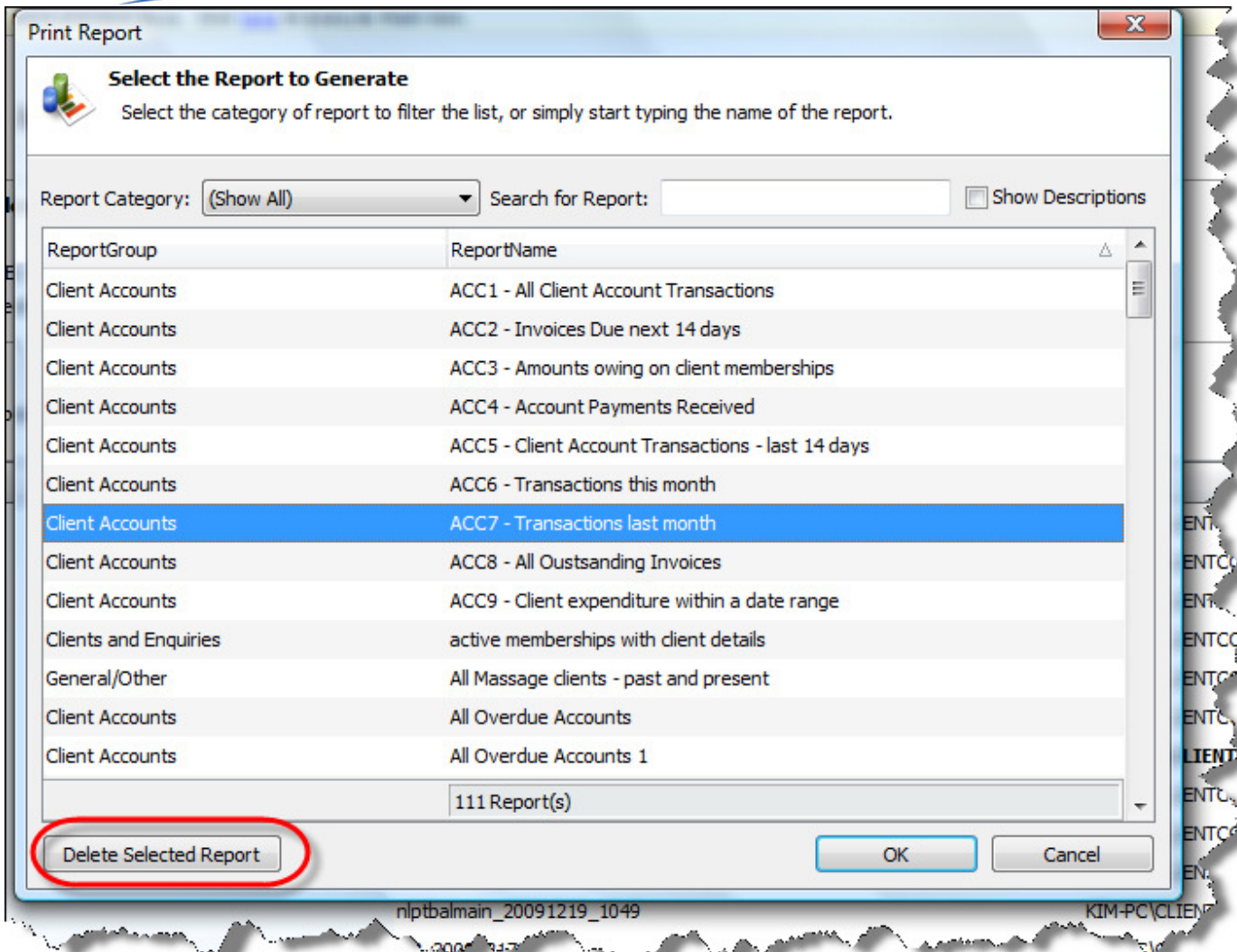
**Step 3** You will get a list of all the reports you have downloaded into ClientConnect.

Mar fig 3



**Step 4** Highlight the report you wish to delete and click on the 'Delete Selected Report' button.

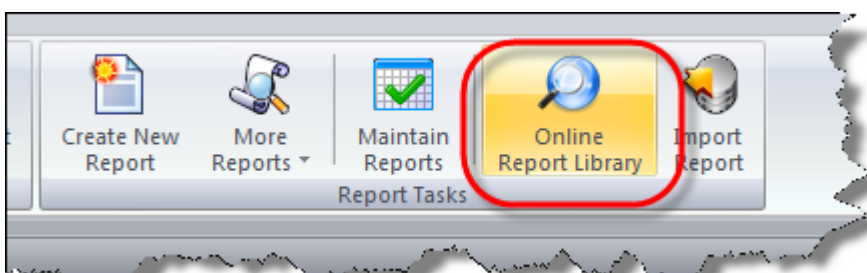
Mar fig 4



If you decide there is a report which you need again or simply want to look at what reports are available in the library, do the following.

**Step 5** Under the 'Reports' tab again, click on the 'Online Reports Library' button.

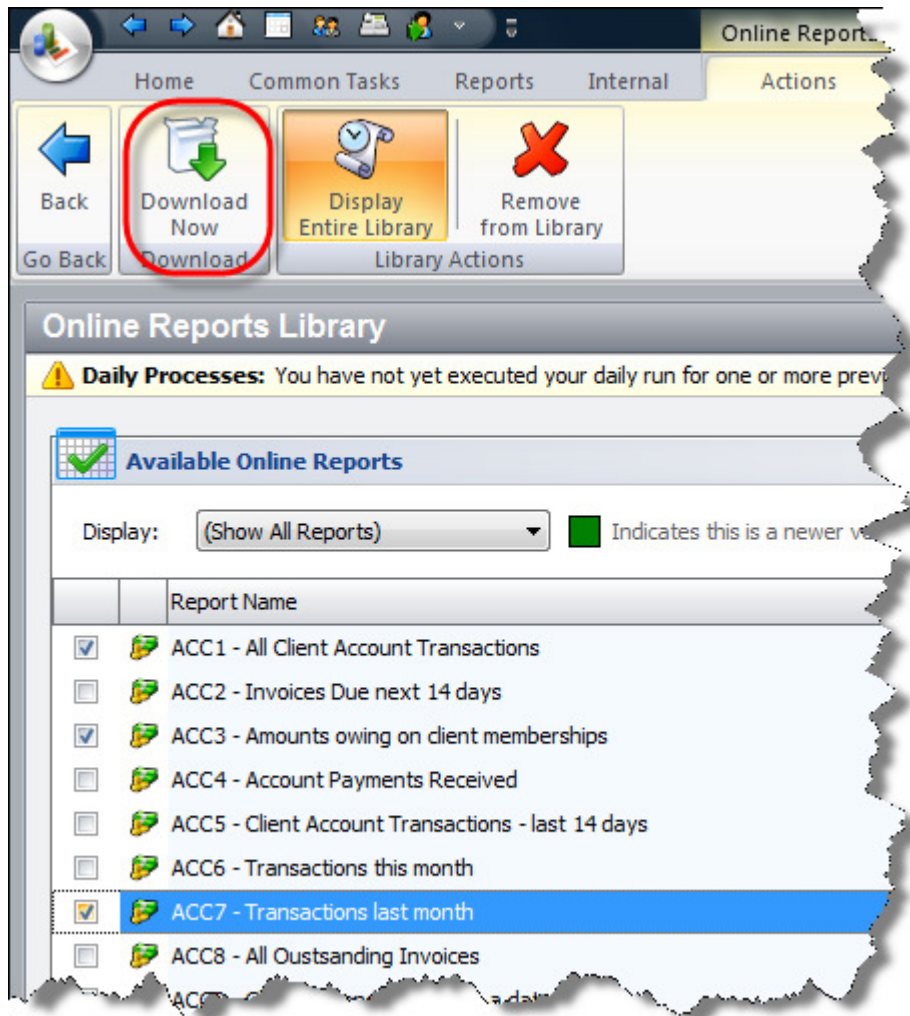
Mar fig 5



**Step 6** The way the library works is that it lists any reports which you don't already have in ClientConnect. You can also display them ALL if you like too.

**Step 7** Select the reports you wish to download and click '**Download now**'.

Mar fig 6



**Step 8** The reports will all be listed under the '**More reports**' tab again.

## RELEASE NEWS

### Version 3 Users

**Please contact us ASAP** so we can move you across to Version 4 as we are no longer doing any enhancements to V3.5.

### Version 4 users



Club and PT Management Software

Please contact us for the information regarding the download of our new release, V4.1.